



ROLES AND RESPONSIBILITIES WELFARE OFFICER



HOLCOMBE HOCKEY CLUB

- To be the first point of contact for staff, volunteers, parents and young people where concerns about welfare, poor practice or child abuse are identified.
- Implement the club's reporting and recording procedures.
- Promote the club's best practice guidance/code of ethics within the club.
- Assist the club to fulfil its responsibilities to safeguard young people.
- Assist the club to implement its child welfare implementation plan.
- Ensure confidentiality is maintained.
- Promote anti-discriminatory practice.
- Promote Holcombe HC 4Respect campaign.
- Be the first point of contact with the England Hockey Lead Child Welfare Officer
- Maintain contact details for local social services, police and the Local Safeguarding Children Boards (LSCB) in case of an emergency.

I, _____, aim to work to the above job description

Signed: _____ Date: _____